

**Bylaws**  
of the  
**Sweetwater County**  
**Republican Party**

**2020**

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# Article I - The Republican Party

## 1. Membership

The Sweetwater County Republican Party shall be composed of all registered Republicans in the Sweetwater County.

## 2. Governance

The Delegates at the County Convention of the Sweetwater County Republican Party shall be the governing body of the Party. At all other times the County Central Committee shall be the governing body.

## 3. Role

The role of the Sweetwater County Republican Party is: to recruit citizens to join the Republican Party; to establish the Platform of the Sweetwater County Republican Party; to achieve the election of Republican candidates who substantially uphold the platform of the Sweetwater County Republican Party and the Wyoming Republican Party and to conduct the business of the Sweetwater County Republican Party.

## Article II - Procedure and Definition

1. All meetings and conventions shall be governed by Robert's Rules of Order.
2. The use of the masculine shall be deemed to include the feminine gender.
3. At least two (2) tellers shall be appointed by the Chairman of a meeting or convention for all forms of voting requiring a count of individual votes.
4. Wherever the term "casting lots" appears in these bylaws, it means the flipping of coins or the drawing of names to determine the outcome of a vote.
5. The unit rule method of voting is defined as:
  - a. Permitting a delegate to vote on an issue on behalf of other delegate; or,
  - b. Binding a delegate to vote in any particular manner; or,
  - c. Any device which would cast a vote to the delegation as a block rather than pursuant to the wishes of the individual delegates.
6. The term proxy as used in these Bylaws shall require a written document, bearing the signature of the qualified voter, specifying the identity of the authorized substitute voter and the specific meeting at which the substitution is authorized. A proxy shall be delivered in original or by facsimile to the presiding officer prior to the authorized substitute casting any vote.
7. A resolution is defined as a formal expression of opinion, intent, call to action or an expression of firmness of purpose.

## Article III - County Central Committee

### 1. Membership

- a. The Republican Central Committee of Sweetwater County shall consist of the properly elected or appointed Republican Precinct Committeemen and Committeewomen in the County who shall hold office for a term of two (2) years or until their successors have been properly elected or appointed. Each precinct shall elect one (1) Committeeman and one (1) Committeewoman for each two hundred fifty (250) votes or major fraction thereof cast for the Republican candidate for U.S. Representative in the last general election, but provided no precinct shall be entitled to less than one (1) Precinct Committeeman and one (1) Precinct Committeewoman.
- b. Precinct Committeemen and Committeewomen shall be electors registered in the Party and shall reside in the precinct.
- c. If a precinct boundary line is changed for any reason, the County Commissioners shall determine the number of Precinct Committeemen and Committeewomen to which the affected precinct is entitled.
- d. All County Central Committee members in office on the date that notice of a County Central Committee meeting is published shall be allowed to vote at the meeting.
- e. The term of office for all precinct committeemen and committeewomen shall be two (2) years and shall begin on the first Monday in January of the year following their election.

### 2. Meetings

- a. The County Central Committee shall meet as follows:
- b. Within thirty (30) days after the County Chairman has received notice from the County Clerk that all of the County Central Committee members have been certified elected, for the purpose of organization. The meeting shall be held at the time and place determined by the County Chairman.
- c. During the month of March of each odd numbered year at the County seat. The County Chairman shall deposit notice of the March meeting of each odd numbered year in the office of the County Clerk not less than ten (10) days before this meeting. The County Chairman shall publish a notice of the March meeting of the County Central Committee in a newspaper or other media outlet of general county circulation not less than ten (10) days prior to the meeting.
- d. At other times and places as may be determined by the County Chairman or the County Executive Committee.

- i. The County Chairman shall publish a notice of all other meetings of the County Central Committee in a newspaper of general county circulation not less than two (2) days prior to a meeting.
- ii. Meetings of the County Central Committee may be called by the County Chairman or upon written request of twenty five percent (25%) of the County Central Committee members.

### 3. Powers

- a. The County Central Committee shall exercise those powers conferred upon it by law and state and County Bylaws. The County Central Committee is empowered to determine policy, to make rules, to settle disputes, and to perform all functions necessary to further the interests of the Wyoming Republican Party.

### 4. Quorum

- a. Those members of the County Central Committee attending either in person or by proxy, a properly called meeting of the County Central Committee shall constitute a quorum and be entitled to vote on the issues before the meeting.

### 5. County Party Vacancies

- a. A vacancy in the County Central Committee or among its officers shall occur in case of death, resignation, removal of residence from the precinct or county, inability to act, as determined by the County Central Committee, or failure to elect at a regularly scheduled election.
- b. A vacancy in the office of Precinct Committeeman or Precinct Committeewoman shall be filled by appointment of a registered Republican resident in the precinct in which the vacancy exists. This appointment is made by the County Executive Committee. The replacements shall serve until the next regular election for Precinct Committeeman or Precinct Committeewoman and shall be entitled to vote on all issues coming before the County Central Committee.
  - i. The County Chairman shall submit the name of the new Precinct Person to the State Party and the County Clerk within 15 days of their appointment.
- c. The Vice Chairman shall become the County Chairman in the event of a vacancy in the office of County Chairman.
- d. The County Central Committee shall appoint a successor to fill a vacancy in the office of County Vice Chairman.

- e. The County Chairman shall appoint successors to fill vacancies in the office of County Secretary or County Treasurer.
- f. A vacancy in the office of State Committeeman or State Committeewoman shall be filled by election by the County Central Committee within thirty (30) days of the vacancy.

## 6. Officers and Terms of Office

- a. The County Chairman, Vice Chairman, State Committeeman and State Committeewoman shall be elected by the County Central Committee at its March meeting in the odd numbered years to serve for a term of two (2) years. The County shall immediately notify the State Chairman in writing of the names and addresses of persons elected to the offices of County Chairman, State Committeeman and State Committeewoman.
- b. The County Secretary, County Treasurer, other committee chairmanships and positions created by the County Central Committee shall be appointed by the County Chairman. The appointments of County Secretary and County Treasurer shall take place within thirty (30) days after election of the County Chairman.
- c. None of the foregoing officers, committee chairmen or committee members need be members of the County Central Committee, but each must be registered in the Party and a resident in the County.
- d. Any county officer of the County Republican Party may be removed for cause from their position by a vote of two thirds majority of the County Central Committee represented at a properly called meeting.

## 7. Duties of Officers

- a. County Chairman. In addition to the duties with which he is charged by statute, the County Chairman shall be the chief executive officer of the County Republican Party in his County and shall preside over all meetings of the County Executive Committee, County Convention, and County Central Committee. He shall carry out policies established by the County Central Committee and shall have all general powers of administration customarily vested in the office of Chairman.
- b. County Vice Chairman. The County Vice Chairman shall assist the County Chairman in the duties of his office. He shall perform other duties as assigned to him by the County Chairman. He shall perform the duties and exercise the powers of the County Chairman during the County Chairman's absence or disability.

- c. County Secretary. The County Secretary shall keep the minutes of all meetings of the County Central Committee, County Convention, and County Executive Committee and shall serve on the County Credentials Committee.
- d. County Treasurer. The County Treasurer shall be responsible for money received and disbursed by the County Republican Party.

## 8. County Committees

- a. The County Central Committee shall select a County Executive Committee and other committees and sub-committees as it from time to time may determine as proper, and it may delegate any of its powers to such a committee or subcommittees.
- b. The County Executive Committee shall consist of the elected and appointed officers of the County Central Committee and other persons as approved by the County Central Committee.
- c. The County Executive Committee shall have, but not be limited to, the following powers:
  - i. To fill vacancies in the office of Precinct Committeeman and Precinct Committeewoman and delegates or alternates to the National Convention unless otherwise provided by the County Bylaws.
  - ii. To ratify emergency actions taken by the County Chairman.
  - iii. To further the interests of the Wyoming Republican Party.

## 9. Voting

- a. Only properly elected, selected or appointed Precinct Committeemen and Precinct Committeewomen shall be entitled to vote at Central Committee meetings. All County Central Committee members in office on the date the notice of a County Central Committee meeting is published shall be allowed to vote at the meeting.
- b. In the event the County Chairman is also a Precinct Committeeman or Precinct Committeewoman, he shall be entitled to vote his vote as a Precinct Committeeman or Precinct Committeewoman.

## 10. Conduct of County Central Committee Meetings

- a. Presiding Officer. The County Chairman shall preside over all meetings of the County Central Committee.
- b. Voting by Chairman. If two (2) consecutive tie votes on a question occur, the County Chairman shall, at his discretion, exercise his right to vote as Chairman



as provided by Robert's Rules of Order to break the tie or to decide the vote casting lots.

## 11. Proxy Votes

- a. Vote by proxy may be allowed at a meeting of the County Central Committee. A person holding a proxy for an absent Precinct Committeeman or Precinct Committeewoman must be a resident of the same precinct as the member he represents and be a registered Republican. No person shall be allowed to vote more than two (2) proxies.

# Article IV - County Convention

## 1. Membership

- a. Delegates to the County Convention shall be the members of the County Central Committee and those chosen by caucuses of the several precincts within each County. All County Convention Delegates and Alternates shall at the time of the call for the County Convention be residents of the precinct they represent and registered Republicans.
- b. If the prescribed number of Delegates is not duly elected by Precinct Caucuses in certain precinct(s), the County Chairman with approval of the majority of the County Executive Committee is authorized to appoint the prescribed number of Delegates from the precinct(s) to the County Convention.
- c. Each Precinct Caucus may also choose alternate Delegates equal in number to its allotted Delegates and shall designate the priority in which the Alternates shall replace absent Delegates.
- d. If Precinct Committeeman or Committeewoman vacancies exist at the time of the Precinct Caucus, the Precinct Caucus may elect Delegates equal in number to the vacancies.

## 2. Precinct Caucus

- a. Precinct Caucuses shall be held not more than twenty five (25) days nor less than ten (10) days prior to the County Convention or as provided by County Bylaws.
- b. The County Chairman shall issue the call for the Precinct Caucuses by publishing a notice of the number of Delegates to be selected from each precinct, the date, time, and place for each caucus in a newspaper(s) of general

circulation in the County not less than ten (10) days prior to the Precinct Caucuses.

- c. Several Precinct Caucuses may be held in a single location. All Republicans who have registered within the precinct at the dates of the call of the Precinct Caucus shall be entitled to participate and vote at the Precinct Caucus.
- d. Proof of such residence and registration shall be by the County Clerk's voter list as of the date of the call of the precinct caucus.

### 3. Apportionment of Precinct Delegates To County Convention

- a. The County Bylaws may designate the total number of Delegates to be elected to the County Convention. If the County Bylaws do not designate the total number of Delegates to be elected to the County Convention, the County Executive Committee is authorized to designate that number.
- b. The Delegates to which each precinct shall be entitled at the County Convention shall be determined, as nearly as possible, in proportion to the total votes cast in each precinct for the Republican candidate for the office of U.S. House of Representatives at the preceding general election.
- c. Each precinct shall be entitled to at least two (2) Delegates.

### 4. Conduct of Precinct Caucuses

- a. Either a Precinct Committeeman or Precinct Committeewoman in attendance at the Precinct Caucus shall be elected Caucus Chairman.
- b. In the event there is neither a Precinct Committeeman nor a Precinct Committeewoman in attendance, those assembled and qualified to vote shall elect from among them a person to serve as Caucus Chairman.
- c. The Chairman shall take nominations of qualified Republicans residing within the precinct to be Delegates or Alternates to the County Convention and shall call for any Resolutions, Platform planks or County or State Bylaw changes to come before the caucus.
- d. The election of Delegates and Alternates shall be by secret ballot, if desired by anyone in attendance at the Precinct Caucus.
- e. The Caucus Chairman shall, within the next five (5) days, certify in writing to the County Chairman the names of those elected Delegates and Alternates to the County Convention from that precinct, and all Resolution, Platform planks and County or State Bylaw changes proposed by the Precinct Caucus.

## 5. Meeting

- a. The State Central Committee shall determine the date(s) of the County Conventions consistent with state statutes.

## 6. Notice of Meeting

- a. Notice of the County Convention shall be published in an official County newspaper or other media outlet, no later than fifteen (15) days prior to the County Convention.

## 7. Powers

- a. The Delegates to a County Convention shall have, but not be limited to, the following powers:
  - i. To adopt or amend the Bylaws of the County Party
  - ii. To elect the Delegate and/or Alternate to the Republican National Convention.
  - iii. To adopt Resolutions and Platform planks which shall be submitted to the State Convention.
  - iv. To propose changes to the State Party Bylaws, which shall be submitted to the State Convention.

## 8. Conduct of County Convention

- a. Presiding Officer. The County Chairman properly elected at the prior March meeting of the County Central Committee, his successor, or his designee, shall serve as Chairman of the County Convention. If two (2) consecutive tie votes on a question occur, the County Chairman, at his discretion, shall either vote to break the tie or decide the vote by casting lots, whether or not he is a Delegate to the County Convention.
- b. Quorum. Those Delegates attending a properly called County Convention shall constitute a quorum.
- c. Proxy Votes. Vote by proxy shall not be allowed at a County Convention.
- d. Unit Rule. The unit rule method of voting shall not be adopted by any County Convention.

## 9. Committees

- a. Credentials Committee shall act at the County Convention. A Bylaws Committee, Platform Committee, Resolutions Committee, Nominating Committee and other committees may act at the County Convention. The powers and duties of committees, if formed, shall be as follows:
  - i. Credentials. The Credentials Committee shall consist of the County Secretary and other members appointed by the County Chairman. The committee shall be responsible for examining and certifying credentials of all Delegates and Alternates to the County Convention.
  - ii. Bylaws. The Bylaws Committee shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws to draft and propose revisions to the County and/or State Bylaws to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional County or State Bylaw revisions from the floor, in writing, at the County Convention.
  - iii. Platform. The Platform Committee shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws, to draft platform proposals pertaining to timeless principles of the Republican Party to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional platform proposals from the floor, in writing, at the County Convention.
  - iv. Resolutions. The Resolutions Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws. The committee shall be responsible for drafting resolutions, acting on specific issues of the day, governed by the principles articulated in the Party Platforms to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional resolutions from the floor, in writing, at the County Convention.
  - v. Nominating. The Nominating Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws, to prepare a slate of nominations for Delegates and Alternates to the State Convention to be presented to the County Convention. In any year in which the Republican National Convention will be called, the committee may, at its meeting prior to the County Convention, prepare a slate of nominations for Delegates and/or Alternates to the Republican National Convention (as designated by Article VI 8, National Delegates And Alternates, of these Bylaws) to be presented to the County Convention. However, nothing shall preclude any Delegate from

submitting additional qualified nominations from the floor at the County Convention.

- b. Platforms, Resolutions and Bylaws adopted at the County Conventions shall be submitted to the Executive Director of the State Party no later than thirty days prior to the State Convention. Failure to submit the adopted Platforms, Resolutions and Bylaws by this deadline may result in those not being considered by State Convention Committees.

## 10. Order of Business

- a. The order of business at the County Republican Convention shall be as follows:
  - i. Call to order by the County Chair
  - ii. Report of the Credentials Committee
  - iii. Report of the Bylaws Committee
  - iv. Report of the Platform Committee
  - v. Report of the Resolutions Committee
  - vi. Report of the Nominating Committee
  - vii. Elections
  - viii. Other Business
  - ix. Adjournment
- b. The County Chairman, at his discretion, may change the order of business prior to convening the Convention. After the Convention is convened, the order of business may be changed by a majority vote of the Delegates.

## 11. Roll Call Votes

- a. A roll call vote ("Yeas" and "Nays") or a secret ballot vote upon any question presented at the County Convention may be ordered by the County Chairman or can be compelled by a majority vote of the Delegates.
- b. A request for a roll call vote or a secret ballot vote must be sought before the question is first voted upon. The preceding in no way interferes with the right of a Delegate to request a standing vote on questions presented to the County Convention.

## 12. National Delegates and Alternates

- a. The Sweetwater County Republican Party will, at County Conventions held during Presidential election years, elect a National Delegate and/or Alternate to attend the Republican National Convention, in accordance with the rules and

- bylaws of the Wyoming Republican Party and the Republican National Committee.
- b. National Delegates and/or Alternates elected by the County Convention shall be residents of Sweetwater County, and shall be registered Republicans as of the date of the call for the County Convention.
  - c. Performance Bond
    - i. Nominees seeking election to the position of National Delegate and/or Alternate to the Republican National Convention are required to deposit a performance bond with the Treasurer of the Sweetwater County Republican Party prior to the election.
      1. The amount of the performance bond shall be determined by the Sweetwater County Executive Committee, but shall not exceed \$500.
      2. The funds shall be in the form of cash, money order, or cashiers check. Other forms of payment may be approved by the Treasurer.
      3. Any nominee that fails to deposit a performance bond as required under this section shall not be eligible for election.
    - ii. If a nominee is not elected to be a National Delegate and/or Alternate, the deposited performance bond will be immediately refunded by the treasurer, in full, at the conclusion of the County Convention.
    - iii. If a nominee is elected to be a National Delegate and/or Alternate and fulfills their duty to attend the Republican National Convention and satisfactorily represents their County and State Party, the deposited performance bond shall be promptly refunded, in full, at the next County Central Committee meeting.
    - iv. If a nominee is elected to be a Delegate and/or Alternate but fails to attend the Republican National Convention, or fails to satisfactorily fulfill their duty to represent their County or State Party while at the convention, as determined by the Sweetwater County Executive Committee, the deposit will be forfeited.
  - d. Prior to election, all nominees for National Delegate and/or Alternate shall notify the County Convention, in the form of a written pledge:
    - i. which Republican Presidential candidate they support; or,
    - ii. that they agree to pledge their support to a Republican Presidential candidate chosen by the County Convention; or,
    - iii. that they intend to remain unbound, reserving their right to declare their support for a Republican Presidential candidate at a future time.
  - e. Once elected as a National Delegate and/or Alternate, pledges of support to a Republican Presidential candidate will be considered binding until such time as the candidate they are bound to withdraws from the presidential race, or suspends their campaign.

## Article V - Ratification and Amendments

### 1. Ratification

- a. These Bylaws, upon adoption by a majority vote of the Delegates elected to the Republican County Convention, shall repeal and replace all Bylaws that preceded them and shall be binding upon adjournment of the convention at which they are adopted.

### 2. Amendments

- a. These Bylaws may be repealed or amended only by a majority vote of the Delegates elected to the Republican County Convention.
- b. Amendments to these Bylaws shall become effective upon adjournment of the convention at which the amendments were approved.
- c. All amendments shall be certified by the County Chairman and County Party Secretary and shall be filed with the County Clerk within thirty (30) days after adjournment of the County Convention.

## Article VI - Severability

These Bylaws are severable and, if any portions be declared void, all other portions shall remain binding and effective.

## Article VII - Certification

We do hereby certify that we are respectively the State Chairman and State Party Secretary of the Sweetwater County Republican Party. It is further certified that the foregoing is a true and correct copy of the Bylaws of the Wyoming Republican Party, adopted at a properly called Republican County Convention held in Rock Springs, Wyoming on the 3rd day of March, 2018, and as amended.

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Elizabeth Bingham, Acting Chairman

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Cynthia Lane, Secretary